



BROWN-DAUB

AN EQUAL OPPORTUNITY
EMPLOYER

Application for Employment



BROWN-DAUB

This application is good for 30 days only. Consideration for
employment after 30 days requires a new application.

PERSONAL INFORMATION (Please Print)

Date: _____

Name _____
Last First Middle
Social Security No. _____ Telephone No. _____

Address _____
No. Street City State Zip

Are you legally eligible for employment in the U.S.A.? Yes No If hired you are required to submit proof of your eligibility to work in the U.S.A.

Are you over the age of eighteen? Yes No If no, hire is subject to verification that you are of minimum legal age.

Position(s) applied for _____

If your application is considered favorably, on what date will you be available for work? _____

How were you referred to Brown-Daub?

- Own Accord Advertisement (Name of Newspaper) _____
- Employee Referral: (Name of Employee) _____
- Agency: (Name of Agency) _____ Other: _____

Have you previously been employed by Brown-Daub or affiliates? Yes No If yes, give dates: _____

Have you ever been convicted of a crime, other than a minor traffic offense? A conviction will not necessarily disqualify you for employment. Related factors such as age and date of conviction, seriousness and nature of the crime, and rehabilitation will be considered.

If yes, describe conditions: _____

EQUAL EMPLOYMENT OPPORTUNITY. Brown-Daub and its affiliates (collectively, Brown-Daub) is an equal opportunity employer. Brown-Daub does not discriminate against applicants or employees on the basis of race, color, sex, religion, marital status, national origin, age, veteran status, disability, or other protected classification. This policy of nondiscrimination extends to all terms, conditions and privileges of employment and to all personnel actions.

EDUCATION

	NAME AND ADDRESS OF SCHOOL	CIRCLE LAST YEAR COMPLETED	GRADUATED	MAJOR/DEGREE
HIGH SCHOOL		1 2 3 4	Yes No	
COLLEGE		1 2 3 4	Yes No	
COLLEGE		1 2 3 4	Yes No	
BUSINESS OR TRADE		1 2 3 4	Yes No	
OTHER		1 2 3 4	Yes No	

Describe any educational course(s), program(s) you are currently enrolled in. Also indicate the target date of completion: _____

EMPLOYMENT BACKGROUND

List below all current and former employers, beginning with the most recent. Account for ALL periods between jobs. Attach separate sheets if necessary. If any employment was under a different name, indicate name _____.

1	COMPANY	TELEPHONE NUMBER	FROM MO/YR	TO MO/YR	SUPERVISOR
ADDRESS					
TITLES AND DUTIES					
SALARY STARTING/ENDING					
REASON FOR LEAVING					
2	COMPANY	TELEPHONE NUMBER	FROM MO/YR	TO MO/YR	SUPERVISOR
ADDRESS					
TITLES AND DUTIES					
SALARY STARTING/ENDING					
REASON FOR LEAVING					
3	COMPANY	TELEPHONE NUMBER	FROM MO/YR	TO MO/YR	SUPERVISOR
ADDRESS					
TITLES AND DUTIES					
SALARY STARTING/ENDING					
REASON FOR LEAVING					
4	COMPANY	TELEPHONE NUMBER	FROM MO/YR	TO MO/YR	SUPERVISOR
ADDRESS					
TITLES AND DUTIES					
SALARY STARTING/ENDING					
REASON FOR LEAVING					
5	COMPANY	TELEPHONE NUMBER	FROM MO/YR	TO MO/YR	SUPERVISOR
ADDRESS					
TITLES AND DUTIES					
SALARY STARTING/ENDING					
REASON FOR LEAVING					

Please check employers we may contact for references: 1 2 3 4 5

Explain why you are interested in working for Brown-Daub: _____

Are there any other experiences, skills or qualifications which you feel would especially qualify you for work at Brown-Daub? (e.g. word processing, calculator, computer, sales experience, technician certifications, etc.) _____

PERSONAL REFERENCES (Not Former Employers or Relatives)

NAME AND OCCUPATION	ADDRESS	PHONE NUMBER

APPLICANT'S CERTIFICATION AND AGREEMENT

I certify that the information set forth in the attached Application for Employment is true and complete to the best of my knowledge, and I authorize Brown-Daub to verify its accuracy and to obtain reference information on my education, background and work performance. I hereby authorize my previous employers (as indicated), educational institutions and references to release such information as may be requested by Brown-Daub, and I release them from any and all liability, claims or damages that may result from the use, disclosure or release of any such information. I also release Brown-Daub from any and all liability of whatever kind and nature which, at any time, could result from obtaining and having an employment decision based on such information. I understand that any false statement, omissions, or misrepresentations made in this application may be grounds for rejecting my employment application and, if I am employed by Brown-Daub, termination of my employment from Brown-Daub.

I understand that Brown-Daub may conduct criminal, credit, and driving record checks. I hereby authorize Brown-Daub to obtain a consumer credit report for employment purposes and I acknowledge that I have received prior written notification that a consumer credit report may be obtained for employment purposes.

_____ Initial

Following an offer of employment, and, as a continuing condition of employment should I be hired, Brown-Daub may require that I submit to a medical examination. Brown-Daub also reserves the right to require me to undergo drug testing prior to employment or any time during my employment, to the extent permitted by law.

_____ Initial

I agree that if an employment offer is extended to me and accepted, I will comply with all of Brown-Daub's policies, rules and regulations. However, I understand that neither the policies, rules, regulations or anything said during the interview process shall be deemed to constitute the terms of an implied employment contract. I understand that any employment offered is for an indefinite duration and is at will. I further understand that I or Brown-Daub may terminate my employment at any time with or without prior notice and for any reason or no reason not prohibited by law.

I HAVE READ AND FULLY UNDERSTAND THE ABOVE STATEMENT AND AUTHORIZATON.

Signature of Applicant

Date